



Eldon Evans Expo Center  
 CSI Campus North College Road  
 Twin Falls, ID 83301  
 February 14th, 15th, & 16th 2020

Friday & Saturday 10am-7pm Sunday 11am-4pm

Business Name: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Billing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Email For Setup Info: \_\_\_\_\_

List all products you will be selling by brand and description. Anything not listed cannot be sold or displayed during the show. Product(s) descriptions: \_\_\_\_\_

**BOOTH RATES**

10x10 Inline.....\$ 650	10x20 Inline....\$1275	10x20 Endcap.\$1425	20x20 Booth....\$2350
10x10 Corner....\$725	10x20 Corner..\$1350	10x30 Inline....\$2100	20x30 Booth....\$3225

If you are in need of a larger booth, please contact us.

Power (NO 220V available, 10 amps max) Do you need power, \$35 fee : YES  NO

Please list all items requiring power: \_\_\_\_\_

**EXTRA PASS RATES**

Vendor Tickets.....\$3 each

(Tickets Are For One Day Admission)

Vendor Lanyards...\$9 each

(Lanyards Are Three Day Admission)

Each person in your booth will need a vendor ticket or a vendor lanyard. Each booth will be given 3 vendor lanyards for the weekend.

**PAYMENT**

Booth Space Fee \_\_\_\_\_ X \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
# of Booths Cost Per Space

Power Fee(\$35) \_\_\_\_\_ = \$ \_\_\_\_\_

Vendor Passes \_\_\_\_\_ X \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
Quantity Cost Per Pass

Total \_\_\_\_\_ = \$ \_\_\_\_\_

50% due July 15th \_\_\_\_\_ Balance Due Nov 15th \_\_\_\_\_

**MOVE IN**

Wednesday, February 12..... 10 am to 8 pm

Thursday, February 13..... 10 am to 8 pm

**MOVE OUT (NO EARLY TEAR DOWN)**

Sunday, February 16..... 4pm to 11pm

**SHOW HOURS**

Friday, February 14..... 10 am to 7 pm

Saturday, February 15..... 10 am to 7 pm

Sunday, February 16..... 11 am to 4 pm

Specific Location Request (in order): \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

All locations are first right of refusal to current vendor. Please note that a change in booth size may affect/change your location. Please remit this contract with your non-refundable deposit of 1/2 the cost of your booth space no later than July 15th, 2019. No space will be held without your monetary commitment. Remaining balance must be paid in full by November 15th, 2019 to ensure your position in the show.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Townsquare Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Townsquare Media does not discriminate on the basis of race, sex, or ethnicity in the placement, scheduling and completion of purchase of advertising. Any order for advertising that includes any such restrictions will not be accepted.



# The Southern Idaho Home & Garden Show

## TERMS AND CONDITIONS

**All vendors must provide a certificate of insurance of \$1,000,000 naming Townsquare Media as an additional insured.**

Your contracted space is solely for the use of the exhibitor whose name appears on this contract. It is agreed that the exhibitor will not sublet or assign any portion of the contracted space without prior written consent of Townsquare Media. This includes any signs, brochures or printed materials of any type. If written approval is not received prior to set-up time, additional cost of \$650 will be charged to vendor or any client in breach of this contract will be immediately expelled from the event. Your booth must be occupied all three days and all hours of the show.

### The list of NO's:

- No space heaters, popcorn poppers or other high amperage items will be allowed, if your products need more than 10 amps, you must have prior approval or you will not be allowed to plug it in.
- ONLY Coca Cola products can be sold and/or given away on the College of Southern Idaho property.
- No smoking, vaping or drinking of alcoholic beverages on premise.
- No Helium balloons
- No open flames
- No signs, banners or display materials of any type may be attached to the walls or fixtures in any fashion. Hangers for signs will be provided during set-up.
- No digging into the ground without prior approval from a CSI Rodeo arena representative
- For safety purposes, no children under 16 are allowed during set-up and tear down of this event and all pets must be on leash in your booth or vehicle.

All vendors are responsible for the removal of their excessive trash, i.e. empty boxes, food products, carpet remnants, etc.

### Special Note:

**This Event is held at the College of Southern Idaho Expo Center which is an indoor rodeo arena with a dirt floor. We suggest the use of flooring or outdoor carpeting inside your booth.** We do spread bark in the aisles and spray it down nightly to help control the dust. While it makes for an excellent garden presentation- it can be a bit dusty and the ground is often uneven. Please provide your own flooring to cover the soil, or if you would prefer to have bark in your booth, please contact Kimberly Nurseries (208) 733-2717 and they will provide it Friday morning, you will be responsible for spreading it in your area. Please take care to cover electronics at night to help prevent damage from dust.

You will be notified of your set-up time and date closer to the event. Primary set-up days will be Wednesday and Thursday prior to the show. Tear down for all vendors will begin no earlier than 4pm on Sunday, everything must be out by 10 p.m. unless other arrangements are agreed upon prior to the show. Under NO circumstances will an exhibitor's materials be allowed to remain in the building beyond 1:00 am Monday. Any vendor not exited by the listed times will be assessed any charges incurred by Townsquare Media

I acknowledge and accept these terms:

Business Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please note that submission of this contract grants Townsquare Media full rights to use any photography, audio, or visual imagery of your booth, company, or staff in ongoing and future show promotions.

This event will be held rain or shine. In the event of a cancellation out of our control due to inclement weather or act of God, no refunds will be given.

I have read and understand all terms and conditions for the event:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please Make All Checks and Money Orders Payable To: **TOWNSQUARE MEDIA**

